

AGENDA

SCRUTINY COMMITTEE MEETING

Date: Thursday, 28 January 2016

Time: 7.00 pm

Venue: Council Chamber, Swale House, East Street, Sittingbourne, Kent, ME10 3HT

Membership:

Councillors Mike Baldock, Andy Booth (Chairman), Lloyd Bowen (Vice-Chairman), Derek Conway, Mike Dendor, Mick Galvin, Mike Henderson, Ken Ingleton, Samuel Koffie-Williams, Peter Marchington, Prescott, Ben Stokes and Roger Truelove

Quorum = 4

	Pages
1. Emergency Evacuation Procedure	
The Chairman will advise the meeting of the evacuation procedures to follow in the event of an emergency.	
2. Apologies for Absence and Confirmation of Substitutes	
3. Minutes	
To approve the Minutes of the Meeting held on 13 January 2016 (Minute Nos. 419 - 425) as a correct record.	
4. Declarations of Interest	
Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships.	
The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:	
(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.	
(b) Disclosable Non Pecuniary (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.	

Advice to Members: If any Councillor has any doubt about the

existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Director of Corporate Services as Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the Meeting.

Part One - Substantive Items

5. Financial Management Report 1 - 18

The Committee is asked to consider the Financial Monitoring Report for Quarter 2 2015/16.

The Cabinet Member for Finance and the Head of Finance have been invited to attend.

6. Draft Budget 2016/17 19 - 66

To review the draft budget 2016/17 and make the necessary recommendations to the Cabinet on 3 February 2016. Please see update from Head of Finance at Appendix III.

Cabinet, Strategic Management Team and Heads of Service have been invited to attend. The 2 December 2015 Medium Term Financial Plan and 2016/17 Revenue and Capital Budgets report and the draft Budget Book have been attached.

Issued on Tuesday, 19 January 2016

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Scrutiny Committee, please visit www.swale.gov.uk

**Director of Corporate Services, Swale Borough Council,
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**